

**Appendix 8 (Article 13-2) Updated Venue Rental Fee Schedule
Taiwan Orchid Biotechnology Park**

Venue	Rental fee	Session	Security Deposit	Capacity	Equipment
International Conference Hall	NT\$6,000/ session	Morning or Afternoon	NT\$6,000	232 seats	Projector, screen, wireless microphones, and air-conditioning.
	NT\$12,000/day	Full day	NT\$12,000		
Medium Meeting Room	NT\$4,000/ session	Morning or Afternoon	NT\$4,000	105 seats	Projector, screen, wireless microphones, and air-conditioning.
	NT\$8,000/ day	Full day	NT\$8,000		
Small Meeting Room	NT\$3,000/ session	Morning or Afternoon	NT\$3,000	45 seats	Projector, screen, tabletop microphones, wireless microphones, video recording monitoring and control system, cable Internet connection, WiFi, and air-conditioning.
	NT\$6,000/ day	Full day	NT\$6,000		

Notes:

1. These venues are free of charge for the Ministry of Agriculture and its sub-organizations.
2. There is fifty-percent off for organizations or schools that assist in the operation of the Taiwan Orchid Biotechnology Park.
3. The venues are available 09:00-17:00 Monday through Friday; however, the time frame and scope of venue may be adjusted at the discretion of the Competent Authority.
4. The venue can be rented by the session: morning (09:00-12:00) or afternoon (14:00-17:00).
5. Unless otherwise decided by the Competent Authority under special circumstances:
 - 5.1 Each venue is rented out on the basis of three-hour sessions.
 - 5.2 If the venue is occupied beyond the allotted three hours by more than one hour, the renter will be charged for an additional session.
 - 5.3 There is no extra charge for 12:00-14:00 if a venue is reserved for both the morning and afternoon sessions by the same renter on the same day.
6. The security deposit is fully refundable interest-free only if the venue and equipment are deemed intact upon inspection by the Competent Authority after the completion of the event.
7. The renter is to pay the venue rental fee and security deposit at a bank by presenting transaction slips issued by the Competent Authority.