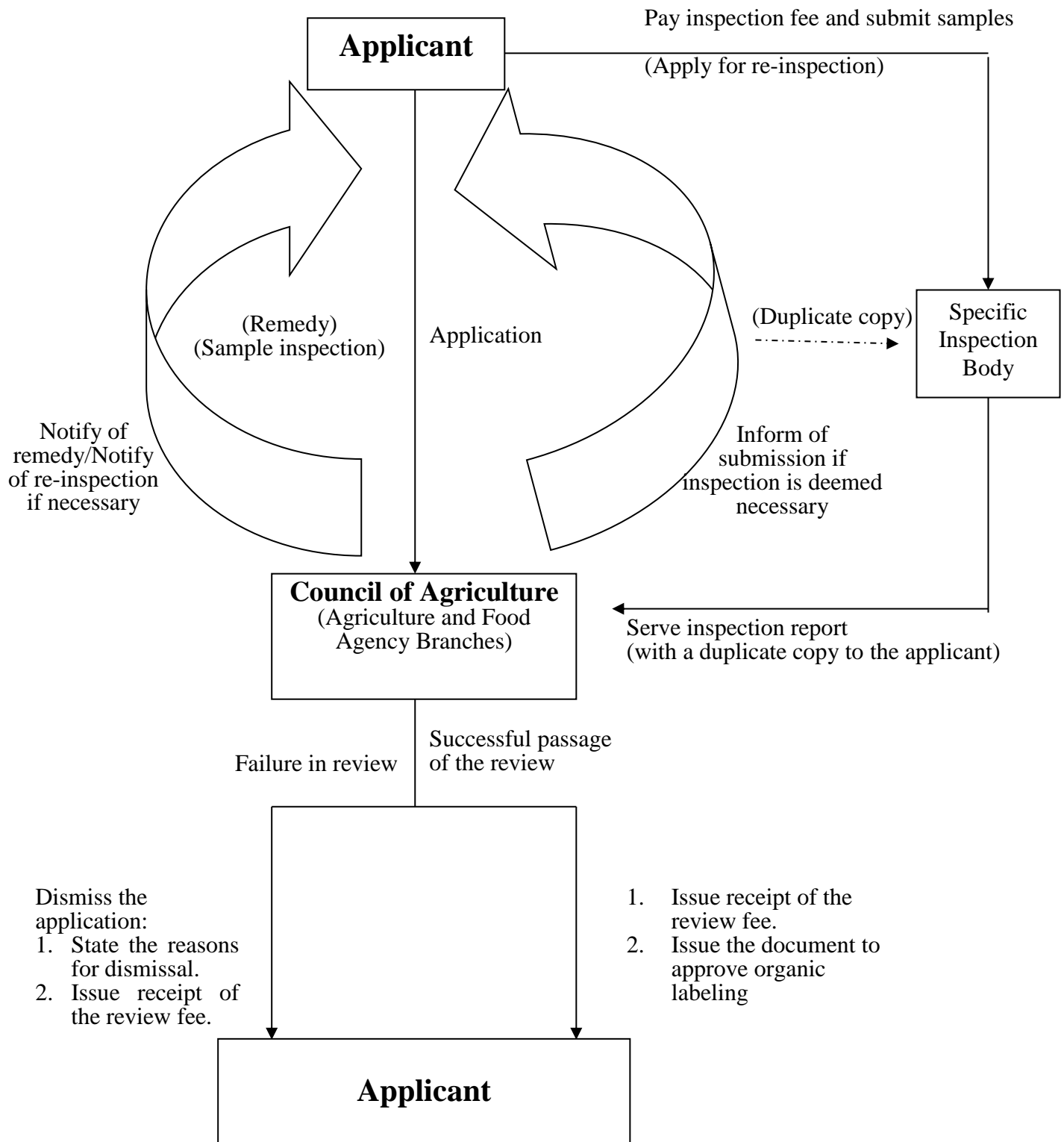


Appendix 1

Operating Procedures for Application, Review and Issuance of Documents for the Approval of Organic Labeling



Appendix 2

Application Form for Importer Registration

Information of the Importer	Name in Chinese				
	Name in English				
	Address		Telephone		
	Website		Fax		
	Responsible person		Contact person		
	Name	Telephone	Name	Telephone	E-mail
Date, file # of application		Stamps by the importer and responsible person			
(Spaces below for use by the Branches of Agriculture and Food Agency only)					
Importer's Registration Code (remarks):					

Remarks:

Importer's Registration Code, in four digits, as enumerated below:

The 1st digit: The section code for each review institute under the Council of Agriculture, as enumerated below:

- Agriculture and Food Agency, North Branch: 1
- Agriculture and Food Agency, Central Branch: 2
- Agriculture and Food Agency, South Branch: 3
- Agriculture and Food Agency, East Branch: 4

Digits 2~4: Running code, to be serially numbered based on the Importer's Registration Code.

Appendix 3

Application Form for Issuing Document for Approval of Organic Labeling for Imported Organic Agricultural Food Products and Organic Agricultural Food Processed Products

Information of the Importer	Name in Chinese											Importer's Registration Code	
	Name in English												
	Address											Number of Import Declaration (*1)	
	Address of Main Storage												
	Unified Business Number											Telephone	
	Website											Fax	
	Responsible person					Contact person							
	Name	Telephone				Name	Telephone	E-mail					
Basic information of the products under application for review	Foreign agricultural product operator	Name											
		Address											
	Foreign certification body	Name											
		Address											
	Items of imported products	Item number in import declaration (see remark 1)	Product name	Country of origin	CCC code	Lot number	Package specification	Unit weight (volume)	Number of units	Total weight (volume)	Customs value	Percentage of organic raw materials in the product	
No. of issuance of the document for the approval of organic labeling: Yu-Chi-Nung-Liang-Ju-Tze # _____ (*2, 4) Import clearance is estimated to be issued on _____ (MM/DD/YYYY)													
<input type="checkbox"/> I am fully aware of relevant regulations, and consent to fill the blank for import declaration number with the number of organic labeling approval document being applied (14 digits).													
Date and application file number									Stamps by the importer and responsible person				

<p style="text-align: center;">Date and number of receipt (Space below for use by Branches of Agriculture and Food Agency only)</p>	

Remarks

1. To expedite the comparison work and ensure the conformity between application information and items such as quantity of import clearance and duty paying values, importers shall fill the form with the same data as that in the import declaration.
2. The document for organic labeling approval shall be coded under one of the following systems:
(1) 12-digit system (xxx-xxxx-xxxxx), as enumerated below:
 Digits 1~3: Year code. Please enter the year of the application (e.g., year 97 of the Republic of China, please enter 097).
 Digits 4~7: Importer's Registration Code issued by the Council of Agriculture.
 Digits 8~12: Running number of use in the year. For importers, please enter starting from the initial number (i.e., 00001) by the order. No double application for the same number. In a new year, the applicant should start from the initial number anew.
(2) 14-digit system (AGGR-xxx-xxxx-xxx), as enumerated below:
 Digits 1~4: English capital letter AGGR
 Digits 5~7: Year code. Please enter the year of the application (e.g., year 106 of the Republic of China, please enter 106).
 Digits 8~11: Importer's Registration Code issued by the Council of Agriculture
3. If the imported agricultural food products and agricultural food processed products being reviewed are manufactured by different foreign operators or certified by different certification bodies, the products shall be reviewed in separate cases, and therefore the applicant shall apply for individual file numbers of documents for the approval of organic labeling for each case.
4. Starting from January 1, 2018, the file numbers of documents for the approval organic labeling shall be coded using the 14-digit system.

Appendix 4

Power of Attorney

We, _____, the Undersigned Principal, hereby formally and solemnly appoint and authorize _____ to act as the Agent in the application for issuance of the document for the approval of organic labeling of imported organic agricultural food products and organic agricultural food processed products and to be the agent to receive documents for and on behalf of the Principal.

_____ District Branch, Agriculture and Food Agency, Council of Agriculture, Executive Yuan

Principal :

(To be affixed with Importer's seal)

Name of responsible person :

(To be affixed with responsible person's seal)

ID Card

Registered address

Attorney(Agent) :

(To be affixed with Agent's seal)

Name of responsible person :

(To be affixed with responsible person's seal)

ID Card No. :

Registered address :

Mailing address :

Telephone :

Date: _____, 20__

Appendix 5

Notice for Sample Submittal in Application for Issuance of the Document for the Approval Organic Labeling

No.: _____

Sample submitted by (Importer)			
Basic information of products which should be submitted	Name of foreign agricultural product operator		
	Name of foreign certification body		
	Product items imported	Product name	Lot number

Appendix 6

Receipt of Samples Received

This confirms the receipt of samples enumerated below received from _____ (name of Importer) on _____ 20__.

Basic information of the subject samples	Name of foreign agricultural product operator			
	Name of foreign certification body			
	Product items imported	Product name	Lot number	Package/quantity

Remarks: After inspection of all samples is completed, the Importer may request that the samples be returned within two months. No return of samples beyond such time frame.

[Affixed with the official seal of Branches of Agriculture and Food Agency]

Appendix 7

Notice for Importer's Submittal of Inspection Samples in Application for Issuance of Document for the Approval of Organic Labeling

No. _____

Submitted by (Importer)					
Specified Inspection Body					
Basic information required for inspection	Name of foreign agricultural product operator				
	Name of foreign certification body				
	Items of imported products	Product name	Lot number	Volume of samples submitted	Items of specified inspection

Appendix 8

Document for the Approval of Organic Labeling for Imported Organic Agricultural Food Products and Organic Agricultural Food Processed Products

Yu-Chi-Nung-Liang-Ju-Tze # _____

Name and address of the Importer:

Name of foreign agricultural product operator:

Name of foreign certification body:

Item #	Product name	Lot number	Package Specification	Per Unit Weight (Volume)	Unit Quantity	Total Weight (Volume)	Country of Origin
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Chairman of the Board:

[Affixed with the
official seal of the
Council of
Agriculture]

Date: _____, 20__

Appendix 9

Overview Table of the Sections of Council of Agriculture, Executive Yuan that Accept Review Process

Section	Address	Telephone	Area under supervision
AFA North Branch	No. 111 Tatong Road, Taoyuan City, Taoyuan County	03-3322150	Taipei City, Taipei County, Keelung City, Taoyuan County, Hsinchu County & Hsinchu City, Miaoli County, Kinmen County, Lienkiang County
AFA Central Branch	No. 11 Heping Street, Yuanlin Township, Changhua County	04-8321911	Taichung County & Taichung City, Nantou County, Changhua County, Yunlin County
AFA South Branch	No. 320 Tongmen Road,, Sec. 1, Tainan City	06-2372161	Chiayi County & Chiayi City, Tainan County, Kaohsiung City, Kaohsiung County, Pingtung County, Penghu County
AFA East Branch	No. 512 Zhonghua Road, Hualien City, Hualien County	03-8523191	Yunlin County, Hualien County, Taitung County